

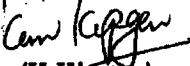
**OFFICE MEMORANDUM**

**Subject:** Closing of Central Government Offices in connection with general elections to the Legislative Assembly of NCT of Delhi, 2015.

The undersigned is directed to say that in connection with the general election to the Legislative Assembly of NCT of Delhi, to be held **on 7<sup>th</sup> February, 2015**, the following guidelines, already issued by DOPT vide OM No. 12/14/99-JCA dated 10<sup>th</sup> October 2001, have to be followed for closing of the Central Government Offices including Industrial Establishments in NCT of Delhi:

- (i) *The relevant offices / organizations shall remain closed in the notified areas where general elections to the Legislative Assembly of NCT of Delhi, scheduled to be conducted.*
- (ii) *In connection with bye-elections to State Assembly, only such of the employees who are bona-fide voters in the relevant constituency should be granted special casual leave on the day of polling. Special Casual leave may also be granted to an employee who is ordinarily a resident of constituency and registered as a voter but employed in any Central Government Organization/Industrial Establishment located outside the constituency having a general/bye-election.*

2. The above instructions may be brought to the notice of all concerned.

  
(K. Kipgen)  
Director (JCA)

To

1. All Ministries/ Departments of Government of India.
2. UPSC / CVC / C&AG / PM's Office / Lok Sabha Secretariat / Rajya Sabha Secretariat/ President secretariat/Vice President's Secretariat/ Supreme Court /High Court / Central Administrative Tribunal.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions/ MHA
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff/Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, Public Grievances and Pensions.
7. Chairmen / Secretaries, Central Government Employees Welfare Coordination Committees, in the State Capitals.
8. National Commission for Scheduled Castes and Scheduled Tribes.
9. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
10. Chief Secretary, all the State Governments
11. The Election Commission of India, New Delhi.
12. National Informatics Centre (DOPT) with the request to place this O.M. on the website of the DOPT ([www.persmin.nic.in](http://www.persmin.nic.in))