



कार्यालय रक्षा लेखा प्रधान नियंत्रक (पेंशन)  
OFFICE OF THE PR. CONTROLLER OF DEFENCE ACCOUNTS (PENSIONS)

द्रौपदी घाट इलाहाबाद .211014  
DRAUPADI GHAT, ALLAHABAD- 211014

Circular No. 538

Dated: 06.02.2015.

To,

1. The Chief Accountant, RBI, Deptt. Of Govt, Bank Accounts, Central Office C-7, Second Floor, Bandre- Kurla Complex, P B No. 8143, Bandre East Mumbai- 400051
2. All CMDs, Public Sector Banks.
3. The Nodal Officers, ICICI/HDFC/AXIS/IDBI Banks
4. All Managers, CPPCs
5. Military and Air Attache, Indian Embassy, Kathmandu, Nepal
6. The PCDA (WC), Chandigarh
7. The CDA (PD), Meerut
8. The CDA Chennai
9. The Director of Treasury, All States
10. The Pay and Accounts Officer, Delhi Administration, R K Puram and Tis Hazari, New Delhi.
11. The Pay and Accounts Office, Govt of Maharashtra, Mumbai
12. The Post Master Kathua (J&K), Camp Bell Bay.
13. The Principal Pay and Accounts Officer Andaman and Nicobar Administration Port Blair.

**Subject:** - Grant of Family Pension and gratuity to the eligible member of the family of an employee/pensioner/family pensioner reported missing-consolidated instructions regarding.

**Reference:** - This office Circular No. 498 dated 08.08.2013.

A copy of **Govt. of India, Ministry of Defence letter No 1(1)/2010-D (Pension/Policy) dated 23.12.2014** is reproduced wherein it has now been decided to issue consolidated instructions in supersession of previous instructions by various Govt. letters as mentioned in Para-1 of ibid Govt. letter regarding grant of family pension to the eligible members of family of the Armed Forces Personnel/ Pensioner/Family pensioner reported missing and whose whereabouts are not known. It includes those kidnapped by insurgents /terrorists but does not include those who disappear after committing frauds /crime/desertion etc.

**2-** In the case of a missing Armed Forces Personnel/ Pensioner/Family pensioner, the family can apply for the grant of family pension, amount of salary due, leave encashment due and the amount of DSOP/AFPP fund and gratuity (whatever has not already been received) to the IHQ / Record Office concerned, where the officers and JCOs/ORs in Army and equivalent in Navy and Air Force, had last served, six month after lodging of police report. The family pension and/or retirement gratuity may be sanctioned by the respective Pension Sanctioning Authorities (PSAs) after observing the following formalities:-

- (i) The family must lodge a report with the concerned Police station and obtain a report from the police that the Armed Forces Personnel/ Pensioner/ Family pensioner has not been traced despite all efforts made by them. The report

may be a First Information Report or any other report such as a Daily Diary/General Diary Entry, filed by the Police authorities concerned, as per the practice prevalent in the state/ UT.

- (ii) An Indemnity Bond should be taken from the nominee/dependents of the Armed Forces Personnel/ Pensioner /Family pensioner that all the payments will be adjusted against the payments due to the Armed Forces Personnel/ Pensioner /Family pensioner in case she/he appears on the scene and makes any claim.

**3-** In the case of a missing Armed Forces Personnel, the family pension, at the ordinary or enhanced rate, as applicable, will accrue from the expiry of leave or the date upto which pay and allowances have been paid or the date of the police report, whichever is later. In the case of a missing pensioner/family pensioner, it will accrue from the date of the police report or from the date immediately succeeding the date till which pension/family pension had been paid, whichever is later.

**4-** The retirement gratuity will be paid to the family within three months of the date of application. In case of any delay, the interest shall be paid at the applicable rates and responsibility for delay shall be fixed. The difference between the death gratuity and retirement gratuity shall be payable after the death of the employee is conclusively established or on the expiry of the period of seven years from the date of the police report.

**5-** Before sanctioning the payment of gratuity, Service HQrs/ Record Office will assess all Government dues outstanding against the employee/pensioner and affect their recovery in accordance with instruction in force.

**6-** The amount of salary due, leave encashment due and the amount of DSOP/AFPP fund will be paid to the family in the first instance as per the nominations made by the Armed Forces Personnel/ Pensioner on filing of a Police report and submission of an indemnity bond as indicated above.

**7-** The benefits to be sanctioned to the family/nominee of the missing Armed Forces Personnel/ Pensioner will be based on and regulated by the emoluments drawn by him/her as on the last date he/she was on duty including authorised periods of leave.

**8-** Formats of separate Indemnity Bonds to be used in the case of missing Armed Forces Personnel, missing pensioners and missing family pensioners are available at the official website of PCDA (Pensions) Allahabad i.e. [www.pcdapension.nic.in](http://www.pcdapension.nic.in).

**9-** This circular has been uploaded on PCDA (P) website [www.pcdapension.nic.in](http://www.pcdapension.nic.in) to disseminate the Defence pensioners and PDAs.

**No. Grants/Tech/0113-LXVI**  
**Dated:- 06.02.2015**

**(A.K. Nigam)**  
**ACDA (P)**

**Copy to: -**

01. The Dy. Secretary, Govt. of India, Ministry of PPG & P (Deptt. of P & PW), Lok Nayak Bhawan, New Delhi.
02. Director (Pensions), Govt. of India, Ministry of Defence D (Pen/Sers), Sena Bhawan, Wing 'A' New Delhi.
03. Army HQrs AG's Branch, PS-4(b) DHQ, PO New Delhi – 110011.
04. AHQ GS Branch, TA Directorate, DHQ PO New Delhi – 110011.
05. Naval HQrs, PP & A, DHQ PO New Delhi.
06. DPA, Vayu Bhawan, New Delhi – 11.
07. Air HQrs Ad PP & P – 3, West Block-VI, R. K. Puram, New Delhi – 110066.
08. Sr. Dy. CGDA (AT-II), O/O the CGDA, Ulan Batar Road, Palam Delhi Cantt– 110010.
09. PCDA (Navy) No.-1, Cooperage Road, Mumbai – 400039.
10. PCDA (WC), Chandigarh
11. CDA (AF), West Block-V, R. K. Puram, New Delhi – 110066.
12. CDA, Chennai
13. CDA (PD), Meerut
14. JCDA (AF) Subroto Park, New Delhi – 110010.
15. Director of Audit, Defence Service, New Delhi
16. Director MP8(I of R) Integrated HQ of MOD(Army)AG's Branch, Addl Dte Gen of MP/MP8(I of R) West Block-III, RK Puram, N-Delhi 110066
17. All Record Offices/Regiment. Corp.
18. Bureau of Sailors, Cheetah Camp, Mumbai.
19. Air Force Record, Dhoola Kunwa, Delhi Cantt.
20. All Addl CsDA/Jt. CsDA in Main Office.
21. All GOs in Main Office.
22. The OI/C, G-1(M), AT(ORs)-Tech. & G-1/Civil (Tech.)
23. All SAOs/AOs/AAOs in Grants/Ors Complex.
24. The OI/C, EDP Manual.
25. The OI/C, EDP Centre.
26. Defence Pension Liaison Cell.
27. All Sections in Main Office.
28. Spare copies in file No. Gts/Tech/0148, 148, 0162 & 0158
29. OI/C, G -2 Section
30. OI/C, G - 3 Section.
31. OI/C, G - 4 Section
32. OI/C O & M Cell
33. OI/C Complaint Cell
34. The OI/C, Reception Centre
35. The OI/C, EDP Centre (Website) For putting on the Web site.
36. The OI/C, DPTI Cell
37. Spare

**Accounts Officer (P)**