

No.6/8/2016-CPC  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
(CPC Section)

North Block, New Delhi  
Dated the 7 November 2016

To

Shri Shiv <sup>engal</sup> ~~Kumar~~ Mishra  
Secretary, Staff Side  
National Council Staff Side (JCM),  
13-C, Ferozeshah Road  
New Delhi - 110001

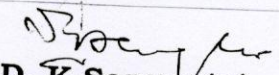
Subject: Draft minutes of the meeting held on Tuesday the 25<sup>th</sup> October 2016, under the Chairmanship of Secretary (P) with the representatives of Staff Side, National Council (JCM) on issues relating to the DoPT-Specific Allowances.

Sir,

Please find enclosed a copy of the Draft Minutes of the meeting held under the Chairmanship of Secretary (P) on Tuesday the 25<sup>th</sup> October 2016 with the representatives of Staff Side on issues relating to the DoPT-Specific Allowances. You are requested to send your comments on the draft minutes by 15/11/2016 positively.

Encl: As above.

Yours faithfully,

  
(D. K. Sengupta)  
Deputy Secretary (CPC)



**RECORD NOTE OF THE DISCUSSION ON DOPT-SPECIFIC ALLOWANCES, HELD WITH THE STAFF-SIDE, NATIONAL COUNCIL (JCM) AT 3.00 P.M. ON 25.10.2016 UNDER THE CHAIRMANSHIP OF SECRETARY(P).**

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A discussion on the DoPT-specific allowances with the Staff-Side National Council (JCM) was held at 3.00 p.m. on 25.10.2016 under the Chairmanship of Secretary(Personnel) in Room No. 119, North Block, New Delhi in compliance with the direction contained in the minutes of the 2<sup>nd</sup> meeting of the Committee on Allowances held on 01.09.2016 that every Ministry/Department should firm up its views/comments on allowances relating to the Ministry/Department after holding discussion with their Staff Associations.

2. List of participants is at Annexure.
3. At the outset JS(JCA) welcomed all the members of the Staff side of the National Council of JCM to the discussion on department specific allowances. JS(JCA) informed that in the second meeting of the Committee on Allowances it was decided that all the department specific allowances will be discussed with the JCM. After a brief introduction it was decided to discuss the following department specific allowances on which DOPT has received the comments for Staff-Side.

➤ **Children Education Allowance (CEA)**

The Staff-Side has stated that the benefit of Children's Education Allowance should be extended to the Graduate and Post Graduate levels also. They have informed that the private institutions are charging exorbitantly. So, subject to a ceiling on tuition fees and hostel fees, the CEA should be extended to the Graduates and Post Graduates level. Staff-Side has informed that they had also represented to the Pay Commission for simplifying the procedure wherein they had suggested that reimbursement should be based on the bonafide certificates from the schools where the children are studying. This suggestion has been accepted by the Pay Commission and the Staff-Side has requested that it should be implemented.

On the issue of DOPT's circular on e-receipt, Secretary, DoPT clarified that this circular had been issued before the government accepted the 7<sup>th</sup> Pay Commission recommendation.

(Action: JS(Estt.))

➤ **Night Duty Allowance (NDA)**

Staff-Side has pointed out that the Night Duty Allowance (NDA) is still being paid at the 4<sup>th</sup> CPC rate. Even though there is a Board of Arbitration award in favour of employees that from 01.01.1996 it should be given in the 5<sup>th</sup> CPC pay scale, the government did not accept the arbitration award and even today employees are getting it at the same rate as it was prevalent during the 4<sup>th</sup> CPC period.

In the Ministry of Defence a lot of litigation had taken place and the matter went up to the Supreme Court. Hon'ble Supreme Court directed that it should be paid on the basis of the actual pay drawn and that NDA should be revised w.e.f. 01.04.2007 at the 6<sup>th</sup> CPC pay scale which has been implemented by the government. However, the audit authorities came up with an objection that there is a ceiling for it which has been objected to by the Staff-Side.

Apart from that, the 7<sup>th</sup> Pay Commission has recommended that it should be worked out with the actual pay of the employee being the criterion. However, in spite of that, except for the Ministries of Defence and Railways, employees working in other Ministries/Departments are getting it at 4<sup>th</sup> CPC rate. Thus, the absence of uniformity on this allowance across Ministries/Departments is very glaring which, according to the Staff-Side, is a principal source of litigation and will continue to remain so. Therefore, the Staff-Side has suggested that an early revision of the NDA without ceiling, and on the basis of the actual basic pay, and extending it to whoever is asked to do night duty will go a long way in reducing litigations in the future.

➤ Over Time Allowance (OTA)

(Action: JS(Estt.))

Staff-Side has pointed out that there are two types of over time duty. One is covered under the Factories Act, 1948, and the other is for the office staff. In the first case, since it is a statutory obligation, the Pay Commission has not recommended anything on it. But for those Central Government employees who are not covered under the statutory provisions of the Factories Act, OTA is paid at a single rate of Rs.15.85/- only and, that too, for the first hour immediately after the scheduled office closing time, it is Nil. In case of OTA there is also an arbitration award from 01.01.1996 that it should be at par with the 5<sup>th</sup> CPC pay scale. However, neither it has been implemented nor have the rates been revised.

The staff-Side has stated that if an employee is asked to work after office hours, the rate of OTA should be as per 7<sup>th</sup> CPC pay scale. Staff-Side is of the opinion that overtime means working after office hours, and asking an employee to work beyond office hours automatically entitles him/her to this allowance. The over time rates should also be above the normal level. It was pointed out by them that as per 7<sup>th</sup> CPC, an MTS is paid @ Rs.75/hour; whereas overtime allowance is @ Rs. 15.85/- only. Even an outsider employed on casual basis is being paid hourly wages which are more than OTA. The Staff-Side is strongly of the view that if government is deploying a person on overtime work then he has to be paid at least according to the rate of salary which he is getting.

(Action: JS(Estt.))

➤ Cash Handling Allowance (CHA)

Staff-Side has informed that the 7<sup>th</sup> CPC recommendation on its abolition is based on the fact that in most of the offices today salary disbursement is not made in cash. It is credited to the individual bank accounts. But cash transactions do take place in certain offices like the Post Offices where cash handouts are made under the Mahatma Gandhi National Rural Employment Guarantee Act. PLI is also another example. Therefore, if it is stopped all of a sudden, no person will show interest in working as cashiers and take the additional responsibility of handling huge amounts of cash. Therefore, the Staff-Side has contended that till all cash transactions are eliminated, CHA should continue.

It was also pointed out by them that this allowance depends on the amount of cash transaction; when the volume of cash transaction comes down, the allowance will also proportionately come down.

(Action: JS(Estt.))

➤ Uniform related allowances subsumed in a single Dress allowance (including shoes)

Staff-Side has informed that the 7<sup>th</sup> Pay Commission has recommended that Persons Below Officers Rank (PBOR) should be given Dress Allowance @ Rs.10,000/- per month. There are 5 Ordnance Factories under Ministry of Defence where persons are exclusively deployed to produce special high altitude dresses for the combat forces of the army. 12000 employees are working in these 5 factories. Therefore, if a uniform rate like this is maintained, it will have an adverse impact on the quality of these high altitude uniforms and will thus jeopardise the safety of the armymen and the nation as a whole. Staff-Side is stated to have already made a request to M/o Defence not to implement this recommendation. Army has also taken a stand that this will result in substandard or sub quality material. So this recommendation on the Dress allowance for PBOR should not be implemented.

As far as Civilian employees are concerned, it has been stated that the 7<sup>th</sup> CPC has recommended four slabs of Dress Allowances for various categories. One of the categories is called 'others'. Whereas, in the Department of Posts there are about 75,000 postmen and Multi Tasking Staff wearing uniform. There is no mention about these postmen and multi tasking staff in any of the categories shown by the Pay Commission. If it is presumed that they come under 'Others', then they will be getting Rs. 5,000 whereas at present they are getting around Rs. 7,000 plus washing allowance. As such a separate category should be there for postmen and MTS also and the allowance should be Rs.10,000/-

It has also been pointed out that there are many categories like canteen employees, security staff, chowkidars which have not been mentioned and who are eligible for uniform or uniform allowances. It has to be clarified whether these categories will be covered under 'others'. Staff-Side has stated that whosoever is getting Dress Allowance

as on today should continue to get that. Staff-Side has also informed that the recommendations on Dress Allowance have created a lot of discrimination among staff working in similar circumstances.

Staff-Side has also drawn attention to the Dress Allowance with respect to the Nursing Staff. It has been stated that earlier also Nursing Staff were not given normal washing allowance or dress allowance considering the importance or the peculiar conditions prevailing in hospitals. Now they have also been bracketed in the general category. They were getting Rs.750 as Uniform Allowance and Rs. 450 as Washing Allowance per month. Now there is no separate category that has been given to them. For them a different dispensation was made taking into account their special requirements because they work in such an environment where their uniforms require regular washing entailing a substantial expenditure. As these have not been accounted for in the 7<sup>th</sup> CPC, the nursing staff should have a special dispensation, as is strongly felt by the Staff-Side.

JS (JCA) has requested Staff-Side to submit a note on the justification or break-up of the amount of Rs.32,400(maximum) as suggested by them and the Staff-Side has agreed to provide the same.

Secretary, DOPT summed up the demands of the Staff-Side by observing that those who were getting Dress Allowances, their allowances should not come down. And the categories of the employees which had special dispensation in the past and have not been mentioned this time or have been clubbed together with other categories need clarification.

(Action: JS(JCA)/Staff-Side)

➤ **Risk Allowance**

The Staff-Side has informed that Ministry of Defence is engaged in arms and ammunitions manufacturing etc. In the process of manufacturing them, the staff engaged for this purpose, have to handle hazardous chemicals, acids and so many other poisonous combinations. Cabinet has approved 45 risk operations pertaining to Defence civilian employees. Apart from that, because of the technological developments taking place fast and as the requirement of the armed forces is increasing for getting modern equipments, ammunitions and explosives, new risk operations have also come into existence of which Ministry of Defence is aware and have recommended also accordingly. In spite of this, the existing Risk Allowance has been abolished by the Pay Commission. It has been pointed out by the Staff- Side that it has not been subsumed under the risk and hardship matrix. Rather it comes in the abolition list. In no matrix are the risk operations of Defence civilians are covered. Staff-Side has informed that they have discussed this with Defence Secretary and Defence Ministry is going to recommend in favour of its inclusion in one of the matrix.

In response to the query of Secretary, DOPT as to whether the activities which have been considered to be risky have all been identified, Staff-Side has clarified that it has been identified by a high level committee and approved by the Cabinet. 45 risk operations have been identified and approved. But within a period of 2 decades, lot of new ammunitions and new explosives have come in the arsenal, alongwith a lot of hazardous chemicals and acids. So, M/o Defence has again appointed a committee and they have identified that all these are additional risk operations over and above the 45 identified, where Defence Civilian employees are actively involved. But the Pay Commission has abolished Risk Allowance. So this has to be incorporated in one of the risk matrix.

(Action: JS(Estt.))

➤ Other Items

Staff-Side has pointed out that in the 7th CPC report it has been stated that any allowance not mentioned and hence not reported to the Commission shall cease to exist immediately. They have requested that this recommendation should be rejected. On the contrary, the administrative Ministries should come forward and recommend for their abolition or retention.

Staff-Side has also stated that 7<sup>th</sup> CPC has abolished all advances completely. Noting that we regularly celebrate a number of festivals like Diwali, Holi, Eid and keeping the general sentiment in mind, they are of the view that advances are very necessary. Moreover, these advances are required to be paid back to the government.

On Family Planning Allowance, the Staff-Side has stated that since the Government has not changed its Family Planning policy, the allowance should be continued. At least in the case of those people who were getting it they should continue to get as they have fulfilled all conditions when the allowance was granted. Otherwise there will be drop in their emoluments.

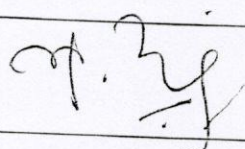
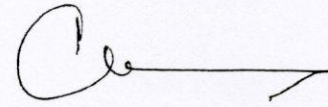
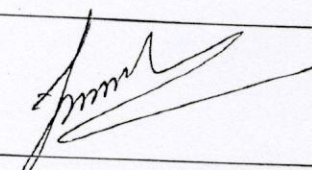
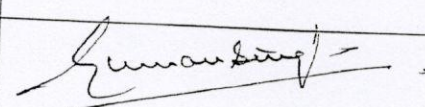
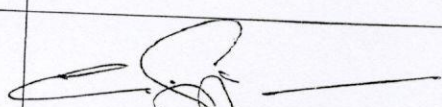
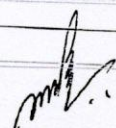
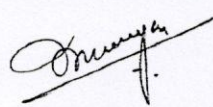


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Attendance Sheet

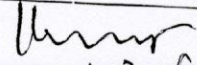
Annexure

Meeting of the Standing Committee of the National Council (JCM) on 25.10.2016 at 3.00 PM to be held in the Conference Hall R.No.119, North Block, New Delhi.

Chairman: **Secretary (Personnel)**

S.No.	Name	Signature
1.	Shri M.Raghavaiah, Leader, Staff Side	
2.	Shiv Gopal Misra, Secretary, Staff Side	
3.	Shri J.R. Bhosle	
4.	Shri Rakhal Das Gupta, Member	
5.	Shri Guman Singh, Member	
6.	Shri C.Srikumar, Member	
7.	Shri M.S. Raja	
8.	Shri K.K.N.Kutty, Member	
9.	Sh. Ch. Sankara Rao, Member	
10.	Sh. R.P. Bhatnagar, Member	RUPCM
11.	Sh. K. S. Murty, Member	 NFIR

12. R. SRINIVASAN - Member

  
INDWF

13. M. KRISHNAIAH

**Attendance Sheet  
(Official Side)**

Meeting of the Standing Committee of the National Council (JCM) on  
25.10.2016 at 3.00 PM to be held in the Conference Hall, R.No.190,  
North Block, New Delhi.

Chairman: Secretary (Personnel)

Sl. No.	Name	Designation	Min/Deptt.	Tele No. & E-mail address	Signature
1.					
2.	R. Gayathri	Deputy Director	DOPT BSM	9818394463 r.gayathri@nic.in	
3.	K. Govindarajulu	JOINT DIRECTOR	ISTM	9968248083 kg.rajulu@nic.in	
4.	Dr Poonam Puri	ADDG (HO) CGHS For Dir. Call	CGHS MOHRLW	9212741590 aadg@cgdl.cgus @nic.in	
5.	Sunil Kumar Gupta	US (CGHS)	M/o BAFU	7899758307 sunilk.gupta.25@nic.in	
6.	ALOK KUMAR	EDE(IR)	Railways	9717647680 alok.kumar2@nic.in	
7.	Vandana Sharma	A.S.	DO PPLW	vandana.sa @nic.in	
8.	A.K. Jain	DS	DOPT	ashok.jain 62@nic.in	
9.	S. DASHORA	Dy. Dir.	DOP	9958727003 sdg@nic.in	
10.	A G Mathew	JS (Per)	DoE	9650384141	
11.	अनिल कुमार	उप निदेशक	रक्षा	9868105658 23571681 (T/F) dsadmn.health@ gmail.com	
12.	गुरदीप सिंह	अवर सचिव	रक्षा	23014675 egurdeep@nicil.com	



FORMAT FOR DELIVERABLES

Sl. No.	Deliverables	Action Taken by the Department
1.	<p>Monitoring Complaints</p> <p>(a) Updated status of number of complaints received and disposed off as on 01.04.2014</p> <p>(b) Present status as on the last date of preceding month</p> <p>(c) Frequency and level of monitoring of complaints</p> <p>(i) By Secretary</p> <p>(ii) AS</p> <p>(iii) JS</p>	<p>Centrally available in CPGRAM</p> <p>JS</p>
2.	<p>Office Environment</p> <p>a) Date on which the last weeding out of records was done</p> <p>b) Percentage of records digitized</p> <p>c) Date on which old unused articles including vehicles were (i) condemned and (ii) disposed off</p> <p>d) Date of last visit of (i) Secretary (ii) AS (iii) JS</p>	<p>CPGRAM Review Monitoring</p> <p>24th June, 2015</p> <p>10%</p> <p>N.A</p>
3.	<p>Elimination of Redundancy</p> <p>a) Elimination of Acts</p> <p>b) Elimination of Rules</p> <p>c) Elimination of Affidavit(s), if asked along with any document</p> <p>d) Certification to be taken from Gazetted Officer, if asked along with any document</p> <p>e) Any Other</p>	<p>N.A</p> <p>N.A</p> <p>N.A</p> <p>NIL</p>
4.	<p>Simplifying Transactions</p> <p>a) Whether all forms prescribed are downloadable</p> <p>b) Number of forms prescribed, and out of them, number of forms proposed to be deleted, if any</p>	<p>N.A</p> <p>N.A</p>