



कार्यालय रक्षा लेखा प्रधान नियंत्रक (पेंशन)  
OFFICE OF THE PR. CDA (PENSIONS)  
द्रौपदीघाट, प्रयागराज-211014  
DRAUPADI GHAT, PRAYAGRAJ - 211 014,  
[www.pcdapension.nic.in](http://www.pcdapension.nic.in),  
EPBAX Tele- (0532)-2421877; 2421879; 2421880 Extn-3120  
Call Centre No (Toll Free) - 18001805325 (Timing - 09:30 AM to 06:00 PM)



(Through Website)

**Circular No.226**

No. AT/Tech/41/Vol-X

Dated: 15/07/2022

To

1. The Chief Accountant, RBI Deptt. of Govt. Bank Accounts, Central office C-7, Second Floor, Bandre- Kurla Complex, P B No. 8143, Bandre East, Mumbai-400051
2. The Director of Treasuries of all States
3. The Manager CPPC of Public Sector Banks including IDBI
4. The CDA (PD) Meerut
5. The CDA, Chennai
6. The Nodal Officers (ICICI/AXIS/HDFC Bank)....
7. The all Pay & Accounts Officers making disbursement of Defence Pension
8. The Military. & Air Attache, Indian Embassy, Kathmandu, Nepal
9. The all D.P.Os
10. Post Master, Kathua (J & K) and Camp Bell Bay
11. Officer-in-Charge, SPARSH, O/o the PCDA(Pensions),Prayagraj

Sub: **Payment of Arrears of Pension.**

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As per existing provisions on the subject, pension should be claimed as and when it falls due. If a pensioner fails to draw his/her pension for a period of 12 months from the date it fell due, the same may be ceased by the Pension Disbursing Authority (PDA). If such pensioners re-appears at later stage and prefer his/her claim to draw his/her pension, PDA may resume the payment of monthly pension accruing thereafter after verifying the genuineness and identity of such pensioner and fully satisfying himself with the reasons submitted by the pensioner for his/her prolonged absence. However, arrears will be payable only after sanction of the competent authority.

2. The pensioner concerned in such cases should be advised to submit an application on IAFA (CDA)-651 with an explanation for his/her failure to draw the pension within the stipulated period for the payment of arrears of pension. Apart from other documents, a Certificate from nearest Police Station where the pensioner was residing during the period of non-drawal of pension that he/she is not involved in any criminal offence/case is required to be submitted with the arrears of pension claim.

3. In the case of Life Time Arrears of pension due to the estate of deceased pensioners, the claim should be preferred on IAF (CDA)-652.

4. Now, the competent authority has decided to insert followings in Part – III of IAFA (CDA)-651 and IAFA (CDA)-652 as under:

**In Part – III of IAFA (CDA)-651**

(ii) The claimant has been identified and I am satisfied that he/she is the person, who was granted Pension/C.A./J.I.\* as per details given by him/her.

The following documents are enclosed:

FOR	READ
(i)-Pension/C.A./J.I.* certificate of the pensioner	(i)-Pension/C.A./J.I.* certificate of the pensioner
(ii)-Descriptive Roll of the pensioner	(ii)-Descriptive Roll of the pensioner
	(iii)-Pension of the pensioner has been resumed/started w.e.f. ....
	(iv)- Calculation sheet

**In Part – III of IAFA (CDA)-652**

The claimant has been identified by the witness mentioned above who have been duly warned of the responsibility they are undertaking,

The following documents are enclosed:

FOR	READ
(i)-Descriptive Roll of the Pensioner	(i)-Descriptive Roll of the Pensioner
(ii)-Death Certificate	(ii)-Death Certificate
(iii)-Legal heirship II certificate	(iii)-Legal heirship II certificate
(iv)-Last Pay Certificate	(iv)-Last Pay Certificate
	(v)-Calculation sheet

Accordingly, amended IAFA (CDA)-651 and IAFA (CDA)-652 are enclosed herewith. All Pension Disbursing Authorities are requested to adhere above changes while submitting arrear claims for sanction of the competent authority.

5. The competent authority has further decided that in the case of **Insane/Lunatic pensioners** where arrears of pension or life time arrears of pension is due for the reason of non-drawal of pension for more than 12 months, **Non-conviction certificate** from nearest Police Station where the Insane/Lunatic pensioner was residing during the period of non-drawal of pension that he/she is not involved in criminal offence/case **is not required henceforth.**

**Encls: As above.**

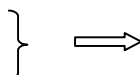
sd/-  
(Vikas.M.Moharir)  
Asstt. Controller (Pensions)

Copy to;

1. Dy. Secretary,  
Govt. of India, Min. of Defence, New Delhi.
2. Army HQrs, AG's Branch, PAPS4(6), DHQ,  
PO - New Delhi
3. Naval HQrs, Dte. of Supply, Pension Section, DHQ, PO -  
New Delhi-11
4. Air HQrs, DP&PR, DHQ, PO - New Delhi-11
5. The CGDA, Ulan Batar Road, Palam Delhi Cantt-10
6. Pension Grievance Cell, Ministry of Defence, New Delhi
7. The Director of Audit (Defence Services) PCDA (P)  
Campus, Prayagraj-14
8. The Secretary, Kendriya Sainik Board, Min. of Defence,  
West Block-IV, Wing - V, New Delhi
9. The Pr.CDA (Navy), Cooperage Road, Mumbai  
The Jt. CDA (AF), Subroto Park, New Delhi
10. Ashray Wing, O/o the CGDA, Ulan Batar Road,  
Palam, Delhi Cantt-110 010
11. Defence Pension Training Institute,(DPTI),Prayagraj14
12. The Dy.CDA(SPARSH), O/o the PCDA (P), Prayagraj-14
13. Dy. CDA, IT&S, CPP Wing, O/o the PCDA (P),  
Prayagraj - 211 014
14. PA to PCDA (P), Prayagraj
15. PA to CDA(P), O/o the PCDA (P), Prayagraj
16. PA to all Dy. CDAs (P), O/o the PCDA (P), Prayagraj
17. All Officer-in-Charge, O/o the PCDA (P), Prayagraj

:For information.

18. Officer-in-Charge, IT&S Wing,  
O/o the PCDA (P), Prayagraj



:For information and uploading the  
Circular on this office website.

19. Guard File

**(S.C. Saroj)**

**Sr. Accounts Officer (Pensions)**

FORM-A

**CLAIM FOR ARREARS OF PENSIONS IN RESPECT OF INDIAN MILITARY  
PENSIONERS/STATE FORCES PENSIONERS**

**PART-I**

TO

Name of PDA

\_\_\_\_\_

I.....was granted pension/ CA/ JI\* in the C.M.A./ C.D.A. .... P.C./ P.P.O. No.....dated ..... (D.S.No. ....) as amended by the C.M.A. / C.D.A. .... P.C./P.P.O. No. .... dated ..... and have been allotted T.S. / H.O. No. .... by you. I have not drawn my Pension/C.A./J.I\* .....for the period..... to ..... and such a sum of Rs. ....as per details given below may kindly be paid to me.

- |   |   |         |
|---|---|---------|
| 1 | Pension @ Rs. ....from ..... to .....         | Rs..... |
| 2 | Dearness Relief @ Rs. ....from ..... to ..... | Rs..... |
| 3 | C.A.A. @ Rs. ....from .....to .....           | Rs..... |

Total : Rs.....

Deduct: Rs.....

Total : Rs.....

**I.A.F. (CDA)-651**

I could not draw my pension/C.A./J.I.\* earlier for reasons given below:

During the aforesaid period, I was neither convicted of any criminal or political offence nor was in receipt of any other pension. I was also not re-employed under the Government in any capacity (civil or Military), local bodies like municipalities and District Board during this period<sup>†</sup> except from.....to .....I.A.F-397 in respect for which is enclosed.

<sup>‡</sup>I also declare that I have/ have not re-married / married the real brother (born of same parents) of my late husband and am living communal life with and / or contributing towards the support of other eligible members of the family.

<sup>¶</sup> I was also not kept in any Government Institution during the period for which C.A.A. has been claimed.

**Yours faithfully,**

Village .....

Tehsil .....

Post office .....

District .....

.....  
Signature of thumb impression of the pensioner

**PART-II**

We certify that the claimant is known to us and he/she is the same person who was granted pension/C.A./J.I. \* as per details given by him/her. We certify that to the best of our knowledge and belief, the statements made by him/her above are correct.

Witness No. 1..... Witness No. 2.....

Name..... Name.....

Signature or thumb impression..... Signature or thumb impression.....

T.S./H.O. No. .... T.S./H.O. No. ....

Station..... Station.....

Date..... Date.....

I. A. F. (CDA)- 651

No. ....

Office of the .....

Date .....

Forwarded to the C.D.A. (P), Allahabad, for favour of according sanction to the payment of arrears. The claim was first preferred on ..... and the arrears are due from.....to.....as per entries in his pension certificate and the records of this office. I consider the explanation of the pensioner/C.A./J.I.\*holder\* credible and satisfactory and clarify that:

(i) The pensioner/C.A./J.I.\*holder\* was in my payment throughout the period for which the arrear have been claimed and was last paid upto and for.....and the arrears now claimed have not been paid before.

(ii) The claimant has been identified. I am satisfied that he/she is the same person, who was granted pension/C.A./J.I.\* as per details given by him/her.

(iii) Pension of the pensioner has been resumed/started w.e.f.....

The following documents are enclosed:

- (i) pension/C.A./J.I.\* certificate of the pensioner.
- (ii) Descriptive Roll of the Pensioner.
- (iii) Calculation Sheet.

.....  
Signature  
Designation of the P.D.O.

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\* The portion not applicable should be scored out.

† where the explanation of the claimant for delay in drawing his pension/allowances/J.I. is not considered credible and satisfactory, the P.D.O. will state so and give brief reasons for his views.

‡ If the claimant was not in his payment throughout the period for which the arrears have been claimed, the date from which and the name of the P.D.O. from whose payment he/she was transferred should be stated.

Claims for life time arrears of pension in respect of Indian military pensioners/indian state forces pensioners

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IAFA (CDA)-652-FORM-B

PART-I

TO

\_\_\_\_\_

(NAME OF P.D.O.)

\_\_\_\_\_

Shri/Smt. \_\_\_\_\_ was granted pension/CA/JI\* in the C.M.A./C.D.A. \_\_\_\_\_ P.C./P.P.O. No. \_\_\_\_\_ dated \_\_\_\_\_ (D.S.No. \_\_\_\_\_) as amended by the C.M.A. /C.D.A. \_\_\_\_\_ P.C./P.P.O. No. \_\_\_\_\_ dated \_\_\_\_\_ and was allotted T.S. / H.O. No. \_\_\_\_\_ by you.

He/She died on \_\_\_\_\_ and before his/her death, he / she was paid his/her pension/C.A./J.I.\* for the period upto \_\_\_\_\_ as I am his/her nominated/legal heir, I request that / life time arrears or pension/C.A./J.I.\* for period from \_\_\_\_\_ to \_\_\_\_\_ as per details given below may kindly be paid to me.

Pension @ Rs. \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ Rs. \_\_\_\_\_

Temporary increase @ Rs. \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ Rs. \_\_\_\_\_

Adhoc increase @ Rs. \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ Rs. \_\_\_\_\_

C.A.A. @ Rs. \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ Rs. \_\_\_\_\_

Total : Rs. \_\_\_\_\_

Deduct : Rs. \_\_\_\_\_

Total: Rs. \_\_\_\_\_



claims for life time arrears of pension in respect of Indian military...

I could not claim life time arrears of Pension/C.A./J.I. earlier for reasons given below:

During the aforesaid period, the Pensioner/C.A./J.I. holder\* was neither convicted of any criminal or political offence nor was in receipt of any other pension. He/She was also not re-employed under the Government in any capacity (civil or Military), during this period except from \_\_\_\_\_ to \_\_\_\_\_ I.A.FA.-397 in respect for which is enclosed.

I also declare that during the period of the claim the remarried/did not marry the real brother (born of same parents) of her last husband and was living communal life with and/or contributing towards the support of other eligible member of the family

He was also not kept in any Government Institution during the period for which C.A.A. has not been claimed.

Date

Village

Tehsil

P.O.

Yours faithfully,

Signature of thumb impression of the claimant

- The portion not applicable should be scored out.
- The portion "except from \_\_\_\_\_ enclosed" should be scored out if the pensioner has not been re-employed at all under the Government.
- To be scored out if the pensioner is not a female. In the case of female pensioner, the portion in the certificates which is not applicable to her should be scored out.
- To be scored out if the pensioner has not been granted C.A.A.

**PART-II**

We certify that the claimant is known to us and he/she is the same person who was granted pension/C.A./J.I. \* as per details given by him/her. We certify that to the best of our knowledge and belief, the statements made by him/her above are correct.

Witness No. 1 \_\_\_\_\_ Witness No. 2 \_\_\_\_\_

claims for life-time arrears of pension in respect of Indian military...

<https://pcaapen.in>

Name \_\_\_\_\_ Name \_\_\_\_\_

Signature or thumb impression \_\_\_\_\_ Signature or thumb impression \_\_\_\_\_

T.S./H.O. No. \_\_\_\_\_ T.S./H.O. No. \_\_\_\_\_

Station \_\_\_\_\_ Station \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

PART-III

No. \_\_\_\_\_

Office of the \_\_\_\_\_

Date \_\_\_\_\_

Forwarded to the C.D.A. (P), Allahabad, for favour of according sanction to the payment of arrears. The claim was first preferred on \_\_\_\_\_ and the arrears are due from \_\_\_\_\_ to \_\_\_\_\_ as per entries in his pension certificate and the records of this office. I consider the explanation of the pension / C.A./ J.I. holder \* credible and satisfactory and certify that:

The pensioner/C.A./J.I. holder\* was in my payment throughout the period for which the arrear have been claimed and was last paid up to and for \_\_\_\_\_ and the arrears now claimed have not been paid before.

The claimant is the nominated heir as per descriptive roll of the pensioner/C.A./J.I. holder\* /no heir was nominated by the pensioner/C.A./J.I. holder \* and that the claimant is the legal heir as per heir ship certificate attached.

The claimant has been identified by the witnesses mentioned above who have been duly warned of the responsibility they are under taking.

The following documents are enclosed:

Descriptive Roll of the pensioner

Death certificate

Legal heir ship II certificate

Last pay certificate

Calculation Sheet

**Signature**

**Designation of the P.D.O.** \_\_\_\_\_

**Dated:**

- The portion not applicable should be scored out.

This should be scored out when the claimant is the nominated heir.

Where the explanation of the claimant for delay in drawing his pension/allowances/J.I. is not considered credible and satisfactory the P.D.O. will state so and give brief reasons for his views.

If the deceased was not in his payment throughout the period for which the arrears have been claimed, the date from which and the name of the P.D.O. from whose payment he/she was transferred should be stated.

The last pay certificate need be sent only in those cases of services, mustering out and disability pensions in which no payment at all has been drawn by the pensioner and when pension was sanctioned before the 1<sup>st</sup> October 1951. In all other cases this part should be scored out.